



To our Valued Customer,

We are committed to the safety of our employees, customers and communities. In order to maintain this level of security and cleanliness, and in conjunction with the guidelines set out by the CDC, we are taking the following measures:

*TitleFact, Inc. is asking anyone who has been diagnosed or have knowledge of being exposed to someone who has been diagnosed with COVID-19 to refrain from entering our facilities.

*TitleFact, Inc. is encouraging all team members to closely monitor their health and well-being, and to stay home if they are ill or have symptoms of illness.

*TitleFact, Inc. is disinfecting hard-surfaces and frequently used surfaces with anti-bacterial solution or bleach solution frequently throughout the day.

*TitleFact, Inc. has encouraged all team members to restrict travel for the immediate future.

As more news becomes available, we will be addressing and adapting our policies to protect our team and the public. If you have any questions, please call our office.

Thank you,

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Thank you,

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